



SHS LIBRARY CONTRACT



Library Classes: Students, Pre-K through 5, visit the library weekly, every THURSDAY! *The number of books allowed for check out varies depending on grade level. Students are encouraged to vary the genre of books being checked out, as well as to include both Fiction and non-fiction.)



Book Circulation: Library books are processed for a one-week circulation period. Shelving guidelines for book return has been reviewed with students so as not to misplace the book in our library.

Remember: "The best place to hide a book is in the library!"

*Note: During Holidays, (Christmas and Easter) book check out is suspended to prevent book loss.



Renewal: Books may be renewed on a weekly basis, but must be returned to the library weekly to check out again and be re-stamped.



Overdue Books: While fees are not charged, borrowing privileges are lost until books are returned. Classwork involving library skills will be assigned during library period for those with overdue books.



Book Loss or Damage: Please contact librarian to acknowledge book loss or damage to determine if books can be repaired or must be replaced. Fines for paperbacks are approximately \$8, while hardcovers can range from \$12 to \$20. Once contact with parents has been made, borrowing privileges will resume.



Library Grading Policy: Please see **library website** for grading policy and behavior guidelines. These have been reviewed with students.



Birthday Book Club: Please see **library website** for details.

Parent Signature: _____

Student Signature: _____ GRADE: _____

(please sign and return to begin book check out)